



# Glandore Community Kindergarten



## PARENT INFORMATION BOOK 2025



### *Acknowledgment of Country*

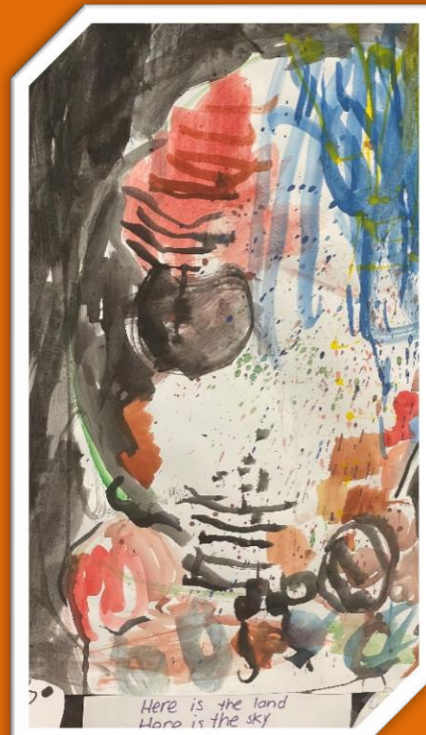
Here is the land  
Here is the sky  
Here are my friends  
Am here am I.

We thank the Kurna People for sharing their land on  
which we learn and play.

Hands up  
Hands down  
We are on Kurna land.

### Contact Details

Glandore Community Kindergarten  
37 St Georges Avenue  
Glandore SA 5037  
Ph: 08 8293 5325  
Email: [dl.5616.leaders@schools.sa.edu.au](mailto:dl.5616.leaders@schools.sa.edu.au)  
[www.glandorekgn.sa.edu.au](http://www.glandorekgn.sa.edu.au)





### **Educators**

Director: Sharyn Clark

Teachers: Rita Alexandru, Margot Hayter & Sukhi Kaur

Early Childhood Workers (ECWs): Nerrida Craig, Lauren Stopp

Speech Pathologist (Preschool Speech and Language Program): Mary O'Bryan

### **When can children start Kindy?**

Aboriginal children and children who are or have been in care can start from their 3rd birthday for 15 hours per week at any time, not limited to major enrolment intakes (subject to availability of places)

- All children who turn 4 years of age before 1 May of that year can start for 15 hours per week from term 1 of the same year (Intake 1)
- All children who turn 4 years of age between 1 May and 31 October of that year can start 15 hours per week from term 3 (Intake 2)

*(Children who begin preschool in Intake 2 (Term 3) must start school in Term 3 the following year)*

- All children who turn 4 years of age after 31 October of that year can start for 15 hours per week from term 1 of the following year (Intake 1)

Parents wishing to enrol a child after the commencement of their eligible major enrolment intake may start preschool at a mutually agreed time between the parents and the Director.

The DfE Preschool Enrolment Policy and Procedures guides the Director in managing enrolments and priority of access.

Parents need to consider their child's readiness to begin preschool before enrolling in a preschool program. If unsure, parents are advised to have a conversation with the Director to discuss this.

### **Preschool Speech and Language Program (SLP)**

A speech and language program operates within the preschool and is a program funded through The Departments' central office. The program supports 7 children who have been through an extensive selection process and present with significant speech and/or language delay.

A Speech Pathologist and Teacher work with the group to develop communication skills and integrate them into the preschool.



## Kindy Groups

|         | Monday        | Tuesday       | Wednesday     | Thursday      | Friday         |
|---------|---------------|---------------|---------------|---------------|----------------|
| Group 1 | 8.45am-2.45pm | 8.45am-2.45pm |               |               | 8.45am-11.45am |
| Group 2 |               |               | 8.45am-2.45pm | 8.45am-2.45pm | 8.45am-11.45am |
| SLP     |               |               | 8.45am-2.45pm | 8.45am-2.45pm | 8.45am-11.45am |

- Preschool Support is available for children in consultation with Student Support Services.
- Bilingual Support is available for some children where English is their second language.



### Parent/ Carer Financial Contributions

**\$220 per term** if you are booked in for two days plus a half day.

**\$176 per term** if you are booked in for the two days.

*A discount for twins can be negotiated with the Director.*

A payment plan can be made with the Director.

### Optional Purchases

**\$22 Kindy uniform top**

**\$11 Thermos**

**\$15 Replacement Hat**

**\$5 Replacement Pillow**

**There may also be additional costs during some terms for excursions or visitors/ performers to the centre.**



The contribution fee you pay for your child includes a Glandore Community Kindergarten bucket hat, a lunch box, and a small resting pillow. All other monies are used to purchase curriculum resources to provide a high-quality learning program for children.

The preschool's finances are managed centrally by a Finance Team using the Early Years Management System (EMS). For this reason, we will only accept payment through electronic banking to our nominated account below (please reference payment with your child's name). We cannot take cash payments and we do not have EFTPOS facilities.

**Bank: Commonwealth Bank**  
**A/C Name: Glandore Community Kindergarten**  
**BSB: 065-148**  
**A/C number: 00902249**

Parents will receive an invoice each term via email. Receipts for payments are only issued upon request.

**Parent Contributions are vital to ensure the Kindy can provide a well-resourced and high-quality program to all children.**



### **Curriculum**

Educators develop a program of learning provocations for children with reference the Australian **Early Years Learning Framework (EYLF V2.0)** and the '**Preschool Indicators of Numeracy and Literacy**'. Each year as a team we critically reflect on our site **Preschool Quality Improvement Plan (PQIP)** and set a Challenge of Practice with goals to drive our continuous improvement.



Content for the program is drawn from the children's ideas, learning dispositions, strengths, and interests.

We critically reflect on the program to ensure it is meaningful and stimulating for the children. The Program is displayed, and a copy given to families.



- ✚ Learning at Kindy is regularly shared on our Facebook Page and Blog [Hello Thinkers! \(tumblr.com\)](#)  
[Glandore Community Kindergarten | Facebook](#)

- ✚ Once a fortnight, in Terms 1 & 2, each group participates in a music program delivered by Musical Muscles. [The Kindy Program | Musical Muscles](#)

### **Documentation on Children's Learning and Development**

At Kindy, educators engage in shared and sustained conversations with children. They observe children's play, development, thinking, interactions with others, and note their strengths, interests, and needs.

Evidence of each child's learning is collected, analysed, and shared with families in various ways as formative assessment. In a child's last term of Kindy, a summative 'Statement of Learning' is written for each child by the teachers.

*A Parent/Teacher chat is offered in Term 1 (for children who commence in Term 1) and Term 3 (for children who commence in Term 3) to discuss each child's transition, involvement and learning within Kindy.*

### **A Helpful Checklist for Kindy**

- ✓ Please supply a kindy bag/backpack large enough to carry belongings and creations, lunchboxes, drink bottles etc.
- ✓ Send in each day your child's named kindy issued small pillow. Please keep this in your child's bag. They can be popped in the wash at home periodically.
- ✓ Bring in your child's kindy issued named sun safe hat (to be left in bag or it can stay at kindy in the pillow and hat pocket allocated to your child).
- ✓ Please send fruit/ healthy snack for the morning (to be left in kindy bag). We have snack time about 10.30am
- ✓ Bring a healthy lunch in the lunchbox and put it on the lunch box trolley. Staff will take it from there to the fridge. We have lunch together at about 12.30pm.
- ✓ Your child can place their water bottle in the drink carrier baskets by the lockers. (Water and cups are also always accessible at kindergarten).
- ✓ We ask that your child leaves their personal toys at home, so they are not lost or broken. Talk with us if your child has need of a security toy or object for example.
- ✓ Please check your child's note pocket, your email inbox (including Junk/ Spam Folders), and our Facebook page regularly.
- ✓ If your child is unwell and will not be attending kindergarten, please phone or email [dl.5616.leaders@schools.sa.edu.au](mailto:dl.5616.leaders@schools.sa.edu.au)



### **Kindy Clothing**

Please dress your child in clothes (labelled with their name) that they can manage themselves. Tight fitting pants, belts and buckles make it difficult for your child to be independent when using the toilet or getting changed.

Pack a spare set/s each day in case your child needs to change.

In summer wear loose longer sleeved tops that cover shoulders as these offer the best UV protection. **Long sleeved kindy (UV rated) T-shirts are available for purchase for \$22.**

Flat closed shoes are most suitable for climbing and washable sandals are a good choice in summer.

Kindy learning is FUN!!! Although smocks are provided for some activities. your child could get sandy, muddy, gluey, wet, and perhaps painted on 😊

### **Sun Safety and Hot Weather Considerations**

Please remember that we follow the Cancer Council recommendation of wearing hats when the UV rating is predicted to be 3 or more throughout the year. The children will be encouraged to have their bucket hats on. Please read our SUN SAFETY POLICY.

During times when the temperatures are high staff make decisions about where children can play safely. They use a surface temperature thermometer to monitor how hot climbing and walked on surfaces are getting and in response divert children to inside or well shaded areas in the outside spaces.

Children should have sunscreen put on before coming to Preschool. Sunscreen is also available for you to help your child with on arrival.

If your child is allergic to Sunscreen and needs a special brand, please ensure you supply sunscreen labelled with your child's name. Please also ensure the details of the allergy are recorded on the enrolment form with appropriate medical practitioner information supplied where necessary.



Hats should cover the child's face and neck and are encouraged to be worn all year – **No toggles** as these can be a choking hazard. Children who do not wear a hat will be guided to play in shaded areas.

### **VERY IMPORTANT – NO NUT FOODS PLEASE**



**The preschool has a 'Nut Aware' policy. This means that we are aware some children have serious allergies to Nuts and ask parents to please AVOID bringing food with NUTS or traces of Nuts to preschool (including to social functions such as Share Family Lunches). This includes products such as Nutella and Peanut Butter. **Please read the labels** on all food before sending it to preschool and respect the health needs of those children with serious allergies. If your child is **allergic to nuts, please be aware the preschool cannot guarantee that there are no nuts on the premises in lunches and snacks as these are packed from home.****



### **Medication and Health Needs**

It is each parent's responsibility to keep the Kindy informed about all health issues with your child. If a child has a diagnosed medical condition such as an allergy or asthma it is essential a Doctor's Care Plan is supplied BEFORE starting Kindy. Children cannot attend the Kindy until all documentation about the condition has been supplied and signed off by a medical practitioner.

Medication such as antibiotics can only be administered to children with a medical practitioner's written permission. The container the medication is in must be clearly labelled with a pharmacy label and details that match the written permission and the child's name.

Children should not attend Kindy if they show any signs of illness or disease. If your child has vomiting or diarrhoea, they need to be kept at home for 24 hours to avoid passing on to others.

Our Department for Education Health Policies and Procedures are available on the Department's public website.

### **Celebrations, Diversity and Belonging**



For children's birthdays families can provide a fruit platter to share. Please arrange this with staff.

We acknowledge and value our diverse and culturally rich community when programming. We are sensitive to the needs, family situations and beliefs of all families at Glandore Community Kindergarten. We avoid as best we can, the commercialisation of many popular occasions such as Father's/Mother's Day, Valentine's Day etc. We believe children and their families can choose their level of involvement in any specific celebration. Please share with us the celebrations and important events that you participate in. From time to time, we do have plain ice block

treats (no gelatine), hot chips (cooked in vegetable oil with no salt) or make fruit juice with the children. We are aware of the health information that you provide to us and refer to this always.

*When we cook, we seek permissions and show our ingredients before children participate in the preparation and consumption of our cooking.*

### **Positive Behaviour Management**

At Kindy we aim to provide a positive and caring environment that is safe, nurturing and enriching for every child. To achieve this our Educators support children to take responsibility for their own wellbeing, to express their feelings in acceptable ways and to respect the safety and rights of others. Children are supported to develop confidence and independence problem solving and managing conflict situations. Please refer to our '*Interactions with Children Statement*' (located in our Policy Folder).





### **Governing Council**

The Governing Council is responsible for monitoring the management of the Kindy. Committee meetings are held twice a term (Weeks 3 & 8) on a Monday evening at 6.45pm.

The Annual General Meeting is held in February each year where the Chairperson, Secretary and general members are nominated. General members can also join the committee at any time. All parents are welcome and encouraged to attend meetings.

The Governing Council also plans a family social event on a weekend once a Term (Terms 1, 2 & 3)

Please let the Director know if you are willing to volunteer. We often find it hard to recruit members, but we are very appreciative of your support and past members have enjoyed the extra involvement in their child's learning journey and have made new friendships with other families.

### **Parent Participation and Help – your involvement in our Centre is very welcome.**

Ways parents can help include:

- Helping with jobs around the Preschool including sweeping, gardening, preparing art materials etc.
- Talk with children about another culture, or your work e.g., nursing, police, ambulance etc.
- Reading stories to the children
- Dance/play a musical instrument
- Donating items of use to the Preschool (i.e., empty food boxes, craft materials)

### **Change of Personal Details**

It is vital that the Kindy has Current Contact Details including Emergency Contacts. Please advise us at any time if details such as phone numbers etc. change. **# It is important to let us know if you want someone other than a parent/legal guardian or nominated emergency contact person to collect your child. We will need to see this persons Photo ID to verify them. #**

### **Communication Pockets**

Each family is given a Communication Pocket. This is where parent information, newsletters, excursion news and other information is placed. Please check this pocket daily and ask anyone else bringing/collecting your child to check this pocket too.



### **Lost Property**

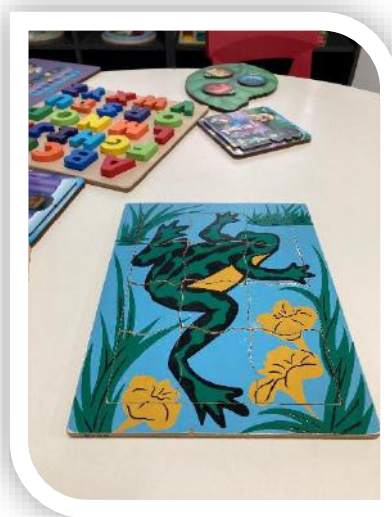
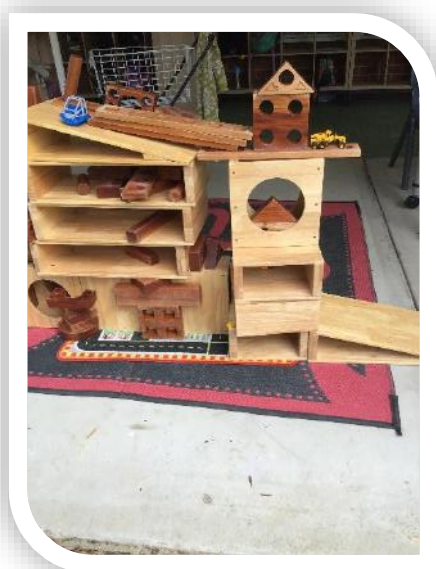
Under the Communication Pockets is a space where lost property is placed. Please check your child's belongings each day as it is easier to locate a missing item when it is noticed straight away.

### **School Enrolment**

It is a good idea to contact the school of your choice as soon as your child begins at the Kindy. It is the responsibility of the parent to enrol the child at school and fill out appropriate forms.

Please inform us as soon as you know the school that your child will attend - or if there are any changes to the nominated school or starting date of school.

**Please note: some schools have a 'Priority of Access' policy because they have a limit on enrolments - and initially are required by DfE to give places to local children within their geographic zone.**





## ***Statement of Philosophy***

At Glandore Community Kindergarten, our teaching and learning practices are underpinned by research, ensuring that we provide the highest quality education for our children. We believe that play provides strength-based opportunities for children to discover, create, inquire, and reason. Through play, children engage in a rich context that allows them to develop their literacy and numeracy capabilities and experience 'intellectual stretch'.

Our pedagogical approach includes sustained shared thinking practices, positioning educators as play partners alongside children. This collaborative approach fosters a supportive and engaging learning environment. Our learning environment provides scope for all children to take risks and experience challenges, engage in sustainable practices, connect with the land, and develop dispositions for learning.

The cycle of planning for every child and a focus on continuous improvement guides our teaching practices and the setup of learning spaces. We believe that collaboration and communication with families enable children to strengthen connections and learning between home and Kindergarten. Responsive and respectful relationships shape our learning community, ensuring that every child feels valued and supported.

A focus on equity ensures all children can experience positive engagement and growth over time. We value diversity and incorporate it into the learning context, routines, and play, creating an inclusive environment where every child can thrive.

At Glandore Community Kindergarten, we are committed to providing a nurturing and stimulating environment that supports the holistic development of every child. Together with families, we create a rich and dynamic learning community that fosters a love of learning and prepares children for future success.