

DAY TO DAY KINDERGARTEN 2023

OUR STAFF TEAM

Director: Michelle Swincer & Rita Alexandru (Term 1 2023)

Teachers: Margot Hayter & Rita Alexandru

Early Childhood Worker and Preschool Support: Debbie Wannan & Nerrida Craig

Speech and Language Program Speech Pathologist: Mary O'Bryan

ATTENDANCE PATTERN OPTIONS

8:45am until 2:45pm **Mondays and Tuesdays**

& 8.45am until 11.45am on either a **Wednesday or Friday each week**

or

8:45am until 2:45pm **Wednesdays and Thursdays**

& 8.45am until 11.45am **Fridays**

(TERM TIMES ONLY)

The Department for Education **Preschool Enrolment Policy** <https://www.education.sa.gov.au/doc/school-and-preschool-enrolment-policy> states that children turning 4 before May 1st of each year are entitled to sessional preschool **of up to 15 hours per week**. The children who start preschool at the beginning of 2023 will be able to start at a Department for Education school at the beginning of 2024. <https://www.sa.gov.au/topics/education-and-learning/schools/starting-school>

From **2023 there will be a mid-year intake** for children turning 4 between the 1st of May and the 31st of October. Regardless of whether your child starts at the beginning of the year, or through a mid year intake they will be eligible for 4 terms of kindergarten. Once at school children will be in the Reception stage of their schooling for between 4 and 6 terms.

Families are required to provide us with a **proof of age** document. A current passport, Centrelink document or birth certificate are examples of accepted proof of age documents.

You will also need to provide a copy of your child's current **Immunisation History Statement** from the Australian Immunisation Register/myGov website (Medicare section- view history statement) that shows your child's immunisation status as **up-to-date** (unless an exemption has been granted). Call 1800 653 809 if you need a statement sent out to you.

<https://www.servicesaustralia.gov.au/individuals/services/medicare/australian-immunisation-register/how-get-immunisation-history-statement>

You will also need to provide formal evidence of your exemption status. You will also need to keep us updated with scheduled immunisations as they occur. This will ensure your enrolment will be current throughout the year of kindergarten.

<https://www.decd.sa.gov.au/parenting-and-child-care/child-care/starting-preschool>

OUR CONTACT DETAILS ARE

Glandore Community Kindergarten

37 St. Georges Avenue

Glandore SA 5037

Ph: 08 8293 5325

email: dl.5616.leaders@schools.sa.edu.au

www.glandorekgn.sa.edu.au

www.facebook.com/glandorecommunitykindergarten

BLOG: margotsayshellogarden.tumblr.com

**Glandore
Community
Kindergarten** 



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PARENT/CARER FINANCIAL CONTRIBUTIONS

- **\$200 per term** if you are booked in for the two six hour days plus a half day (three hours). **\$160 per term** if you are booked in for the two six hour days **only**. The contribution you pay includes a Glandore Community Kindergarten bucket hat, drink bottle and a lunch box which is given out at the beginning of the first term of attendance.
- There may be additional costs during some terms for visitors/performers to the centre. There may also be costs for excursions.
- Tax Invoices for each term are either **emailed/or placed in your notice pockets** (which are hanging on the black mobile veranda trolley) at the beginning of each term. Parent financial contributions are due by the end of week 5 of each term. If you have not paid by then you will receive a reminder note or prompt via email. Talk to staff if you wish to discuss your invoice. Payment plans can be negotiated.
- The preferred method of payment is via internet banking (EFTPOS) directly into our bank account. Our bank details are:
Commonwealth Bank: BSB 065-148 Ac 00902249
- For any cash payments please place the correct amount in an envelope clearly marked with your child's name, the purpose of the payment and the amount you are paying and then place it in the slot (on the cupboard next to the kitchen door).
- Receipts are issued within a couple of weeks. Our finance officer attends the centre to complete bookwork once per fortnight.

ACKNOWLEDGEMENT OF COUNTRY: Glandore Community Kindergarten

Every day when we hear the tapping sticks we sit down with our friends and put our hands on the land ready to say the acknowledgement: This is what we say...

"We at Glandore Kindergarten,

Would like to say thank you to the Kurna people for letting us share your land,

We promise to look after it, the animals, the people and the plants too."

"Saying the acknowledgement is respectful to the Kurna people." GK (4 years)



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ARRIVAL AND GOING HOME INFORMATION

As a consequence of the continuing Covid 19 global pandemic the teachers may at times **be signing your child in and out on your behalf**. In addition they also will **record** a separate attendance roll each day. They then write the number of attending children on our whiteboard (next to the entrance doors). Adjustments are made (by staff) when children arrive later or leave earlier.

We are anticipating that families in 2023 will be using a parent/carers sign-in and out sheet (on the table near the main entrance doors or under the big umbrella) to mark their child's attendance and departures. We require families to sign their children in and out recording accurately their **arrival and departure times**. During 2021 and 2022 the children have become confident and skilled at farewelling their families and then responsibly putting drink bottles and lunch boxes in the right places, washing their hands before they start their day.

You also have provided us with written permissions in the emergency contacts and authorisations section of the enrolment form. Please talk to us also if your child will be leaving early for any reason. If someone else will be collecting your child we ask that you talk to staff. Remind the person collecting your child to have photo ID with them. In emergencies you can call us to let us know about alternative arrangements.

The day starts is 8.45am. Staff come early to set up the environment so please wait while the staff set up, pack up and exchange information about the day.

If you come earlier than the start time please wait for the staff to open the door if it is closed.

You may pick up your child earlier if needed but we ask that you do not come later than 11.45am or 2.45pm. Please approach us (at anytime) if you need to share information with us. Families who are a little early often choose to use the park next to kindy until start up time.

A HELPFUL CHECKLIST FOR KINDY:

- ✔ Please supply a kindy bag/backpack large enough to carry belongings and creations, lunchboxes, drink bottles etc.
- ✔ Send in each day your child's named kindy issued small pillow. Please keep this in your child's bag. They can be popped in the wash at home periodically.
- ✔ Bring in your child's kindy issued named sun safe hat (to be left in bag or it can stay at kindy in the pillow and hat pocket allocated to your child).
- ✔ Please send fruit for the morning snack (to be left in kindy bag). We have fruit at about 10.15am.
- ✔ Bring a healthy lunch in the lunchbox and put it on the lunch box trolley unless Covid safety first means the staff will be doing this. Staff will take it from there to the fridge. We have lunch together at about 12.15pm/12.30pm.
- ✔ Bring your child's water filled bottle (bottle supplied by the kindergarten and named) and place these in the drink carrier baskets by the main doors. (Water and cups are also always accessible at kindergarten).
- ✔ We ask that your child leaves their personal toys at home so they are not lost or broken. Talk with us if your child has need of a security toy or object for example.
- ✔ Please check your child's note pocket, your email inbox and our Facebook page regularly.
- ✔ If your child is unwell and will not be attending kindergarten please phone the kindergarten rather than emailing us. Emails are not able to be checked throughout the day.



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WHAT TO WEAR TO KINDERGARTEN

Please dress children in clothes that won't cause you concern if they get dirty. In addition dress your child in clothes that they can manage themselves. Tight fitting pants, belts and buckles make it difficult for your child to be independent when using the toilet or getting changed. Pack a spare set/s each day in case your child needs to change. In summer wear loose longer sleeved tops that cover shoulders as these offer the best UV protection. Long sleeved kindy (UV rated) T-shirts will be available for purchase for \$22. Flat closed shoes are most suitable for climbing and washable sandals are a good choice in summer.

Remember kindy learning is FUN!!! Your child could get sandy, muddy, gluey, wet and perhaps painted on!!!

CELEBRATIONS, DIVERSITY AND BELONGING

We acknowledge and value our diverse and culturally rich community when programming. We are sensitive to the needs, family situations and beliefs of all families at Glandore Community Kindergarten. We avoid as best we can, the commercialisation of many popular occasions such as Father's/Mother's Day, Valentine's Day etc. We believe children and their families can choose their level of involvement in any specific celebration. Please share with us the celebrations and important events that you participate in.

For 🎂 **birthdays** families can bring a **fruit platter** to share. Please arrange this with staff.

Please note that we can also celebrate birthdays with a song and pretend candles. We don't want cakes or lollies etc sent in for sharing. From time to time we do have plain ice block treats (no gelatine), hot chips (cooked in vegetable oil with no salt) or make fruit juice with the children. We are aware of the health information that you provide to us and refer to this always. When we cook we seek permissions and show our ingredients before children participate in the preparation and consumption of our cooking.

SUN SAFETY AND HOT WEATHER CONSIDERATIONS

Please remember that we follow the Cancer Council recommendation of wearing hats when the UV rating is predicted to be 3 or more throughout the year. The children will be encouraged to have their bucket hats on. Please read our SUN SAFETY POLICY (INCLUDED IN THIS INFORMATION PACK). During times when the temperatures are high staff make decisions about where children can play safely. They use a surface temperature thermometer to monitor how hot climbing and walked on surfaces are getting and in response divert children to inside or well shaded areas in the outside spaces.



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SCHOOL TERM DATES

	Term 1	Term 2	Term 3	Term 4
2021*	27 January to 9 April	27 April to 2 July	19 July to 24 September	11 October to 10 December
2022	31 January to 14 April	2 May to 8 July	25 July to 30 September	17 October to 16 December
2023	30 January to 14 April	1 May to 7 July	24 July to 29 September	16 October to 15 December
2024	29 January to 12 April	29 April to 5 July	22 July to 27 September	14 October to 13 December
2025	28 January to 11 April	28 April to 4 July	21 July to 26 September	13 October to 12 December

You will have other questions. Ring or email us at any stage of your enrolment.



From all of us at Glandore Community Kindergarten.



Other Documents: Please see staff for copies

- Interactions with Children Statement
- Sunsmart at GCK and our Hot Weather Policy
- Towards Independence (Toileting Matters)
- Bathroom and minor procedure practices
- Sleep and Rest Policy
- Keeping Safe: Child Protection Curriculum
- Evacuation & Invacuation Procedures and how we practise this twice each term
- Medications and Health Support Planning
- Sustainability Curriculum Framework - Our Garden - our learning -our actions that support sustainability and caring for our kindy on Kaurna Land
- Healthy Food Supply and Nutrition Policy and practices
- Our partnerships with families, Carers and our Community
- Curriculum Matters : Literacy and Numeracy
- Curriculum Matters: Supporting children's agency and involving them in decision making
- Curriculum Matters: Strength based planning for learning and the way we document and communicate with families how children are progressing - Growth over time
- Curriculum Matters: Parent chats and reporting schedules
- Curriculum Matters: Stretch and Challenge - What the Neuroscience says?
- Curriculum Support Documents and our Mandated Learning Framework